The simplified cataloging role provides a streamlined Record Manager interface focused on providing a straightforward approach to cataloging.

- **Get started**
  
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  Find information about the simplified cataloging role in Record Manager. Discover basics of the simplified cataloging process, how to set user and export preferences, and a quick reference guide.

  - About the simplified cataloging role
  - Quick reference
  - Set export preferences
  - Set preferences for bibliographic records
  - Set search preferences

- **Search and catalog**
  
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  Learn how to perform basic and advanced searches as well as how to export records and print labels in the simplified cataloging role in Record Manager.

  - Basic search
  - Advanced search
  - Search results
  - Export records
  - Add local data
  - Label print lists