Find user guides for OpenReports in Amlib.  
Training: See [OpenReports training](https://help.oclc.org/Library_Management/Amlib/OpenReports) for recorded trainings.

- **OpenReports user guide version 6.3**

  [No image available](https://help.oclc.org/Library_Management/Amlib/OpenReports)

  Find information about using OpenReports version 6.3 in Amlib.

  - Overview
  - Login
  - Report Designer
  - Create a new report
  - Steps and elements for a new report
  - Edit report
  - Display fields
  - Group fields
  - Filters
  - Use the calendar to specify a date
  - Report viewer
  - Print scheduler
  - Administration
  - Chart options
  - Step by step sample: Borrower contact list
  - Step by step: Items on Loan- Current loans entity
  - Counts
  - Step by step: simple count of items
  - Step by step: Count by gender
  - Step by step: Top 10 borrowers by borrower type
  - Acquisitions budget entity
  - Acquisitions invoice entity
  - Acquisitions order entity
  - Authority entity
  - Bibliographic entity
Bibliographic reports
- Borrower entity
- Borrower financial entity
- Borrower history entity
- Counter entity
- Current loans entity
- OPAC request and suggest entity
- Periodical entity
- Reservation entity
- Statistics entity
- Stock history entity
- StockItem entity
- Data fields from main entities explained
- Troubleshooting and tips
- Common date and time formats
- Language control for time settings