Borrower and lender bulk actions

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**Bulk action as a borrower**

There are a number of potential bulk actions you may wish to perform as a borrowing library, e.g. you may wish to authorize all the entries in the Idle, Auth Manual section of the Work Queue, or you may wish to bulk Complete or Return a number of items.

**Bulk action as a lender**

As a responding library you may wish to set the status of a batch of requests to Shipped, or Not Supplied. The method of selecting requests and the action to perform is the same as that for the borrowing functions.

Remember that any data – notes, due dates, etc. – that you add to the response will apply to all the selected requests.