Edit a field string

Discover how to edit a field string in WorldShare Record Manager.

1. From the left navigation, click Toolbox.
2. From the Strings tab, locate the field string you want to edit.
3. Update the following items:
   - Field - Update the field number or indicators
   - Data - Update the text
4. Click out of the field string. A confirmation message appears stating that the field string has been updated.