How can I remove the On Order status that shows on an item

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Symptom

- You have an item record that shows as on order in WorldCat Discovery, but you don't have an order record for it and don't want to buy it.

Applies to

- WMS Acquisitions
- WorldCat Discovery
- WMS Circulation

Resolution

In WMS items get their On Order status from the Local Holdings record’s Receipt Status ([008/06 Receipt or Acquisition Status](https://help.oclc.org/Library_Management/WorldShare_Acquisitions/Troubleshooting/How_can_I_remove_the_On...) field. You can either alter that status to something else or delete the copy record altogether.

Here are the steps to alter the copy from the Circulation tab:

1. Click the **Circulation** tab.
2. Click **Discover Items**.
3. Search for the OCLC# of the title.
4. Click on the title’s name in the result list.
5. Click the **View/Edit** link on the far right beside the copy showing as On Order.
6. Either edit the **Receipt status** field to change it or click **Delete** in the upper right to delete the copy altogether.

If you don't see a delete button in the upper right, click on the **Edit Item** button at the bottom and there should be a **Delete** button inside that window.