NetOpacs Patch Installation Guide

Version 5.4.1

Last Updated: 23 August 2013

Only for customers who have previously upgraded their *NetOpacs* to Version 5.4.

Support:

Australia: 1300 260 795 (Local call cost in Australia)
Email:
support-amlib@oclc.org
Amlib Help Desk (TOPDesk):
https://servicedesk.oclc.org/tas/public/
OCLC Amlib Document Portal:
https://www.oclc.org/support/services/amlib.en.html

Sales:

Australia: 1300 260 795 (Local call cost in Australia)
Fax: +61 (0) 3 9929 0801
Email: sales-amlib@oclc.org

www.oclc.org/en-AU/

TABLE OF CONTENTS

WELCOME

Welcome to the *NetOpacs 5.4.1 Patch* Installation Guide.

This is a patch release containing enhancements to the *NetOpacs* module. The complete installation time is estimated at less than one (1) hour to complete.

Please Note: This document has been prepared for all libraries that currently have the Amlib NetOpacs Module Version 5.4 installed.

OVERVIEW

The upgrade of the *NetOpacs* involves the following steps:

1. Shutdown the *NetOpacs*

2. Upgrade of the *NetOpacs* client application to *NetOpacs 5.4.1*

3. Restart computer

BEFORE YOU BEGIN THE INSTALLATION…

Read the Installation Notes First

Please carefully read the entire installation guide prior to commencing the actual *NetOpacs* release update.

If you have any questions please contact: support-amlib@oclc.org.

Serial Numbers Required for Installation of Amlib Modules

The *NetOpacs 5.4.1* patch DOES NOT require a serial number.

Frequently Asked Questions

Question: Do I need to have a completed backup of my system before proceeding?

- Yes. *OCLC (UK) Limited* recommends that the library verify that it has an up-to-date backup of its database (for example: from the previous night) before installing any updates. You should also make sure that your tape backup includes a backup of your *NetOpacs* folder (for example: **C:\NetOpacs**) and all *NetOpacs* templates.

Question: Does *NetOpacs* need to be shut down?

- Libraries using the *NetOpacs* module should ensure that this program is shutdown prior to upgrading

Question: Can OCLC (UK) Limited install the upgrade for me?

- Yes. *OCLC (UK) Limited* can arrange for the onsite installation of this upgrade for a fee

UPGRADE NETOPACS

Please Note: This process is only for libraries that have purchased this optional module.
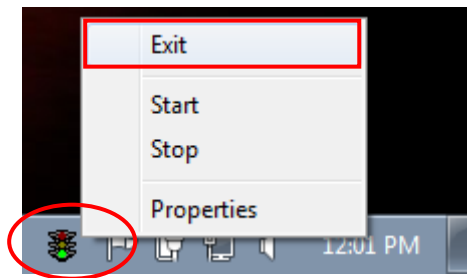
Depending on the library configuration the *Amlib NetOpacs* module will either be installed on the library database server (generally most school libraries) OR will be installed on a separate web server (generally public and all other libraries).

Step 1: Shutdown the NetOpacs

It is important that before installing the new *NetOpacs* release software that the *NetOpacs* WebConsole is shutdown (including all *NetOpacs* processes). Alternatively, if you may be running your NetOpacs as a Service or using a Service Manager to run your NetOpacs (for example: *FireDaemon*) then you should stop your *NetOpac* processes in the Manager.

To shut down your *NetOpacs* (via the WebConsole):

1. On your *NetOpacs* server, right-click on the *NetOpacs* WebConsole "traffic lights" in your Windows system tray at the bottom-right of the screen and select **Exit**:
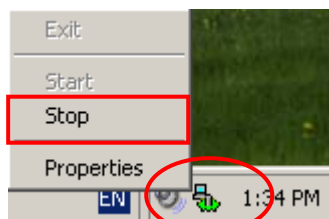

2. The "traffic lights" and all *NetOpacs* icons on the Windows taskbar will disappear once *NetOpacs* has successfully shutdown

To shut down your *NetOpacs* (when running as a service):

If your server has the *Amlib* Web Monitor icon (icon is a PC with "cog") in your Windows "tray it means that *NetOpacs* has been installed as a service.

1. On your *NetOpacs* server, stop the *NetOpacs* service either by a right-clicking on the *Amlib* Web Monitor and choosing **Stop**, or via the Windows Services screen:
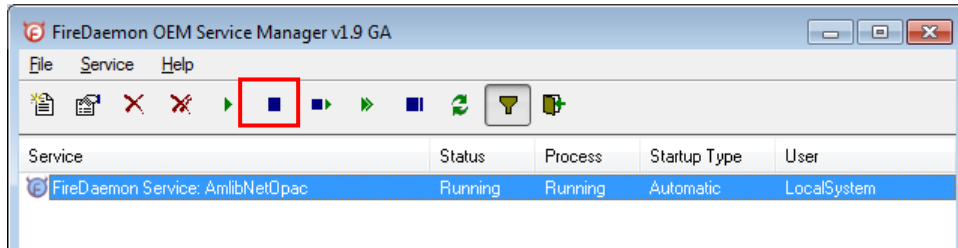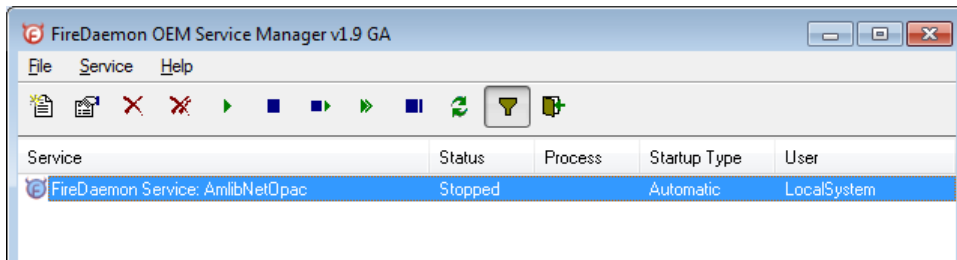
To shut down your *NetOpacs* (when running via a Service Manager – for example: *FireDaemon*):

If your web server has neither the "traffic light" nor "cog icon" in the system tray, the *NetOpacs* may be running as a *FireDaemon* service.

1. On your *NetOpacs* server, go to **Start** > **All Programs** > **FireDaemon OEM** > **FireDaemon Service Manager** – the FireDaemon OEM Service Manager screen will display:

2. Highlight the Amlib NetOpacs service and click the **Stop** button

Please Note: The Webserver (*Windows 2003/2008 Server* running *NetOpacs*) should be restarted WITHOUT loading *NetOpacs* - you will need to check whether *NetOpacs* WebConsole is in the *Windows NT* "Startup" group (if it is you may need to temporarily remove it from the Startup group, or temporarily disable automatic startup if running as a service).

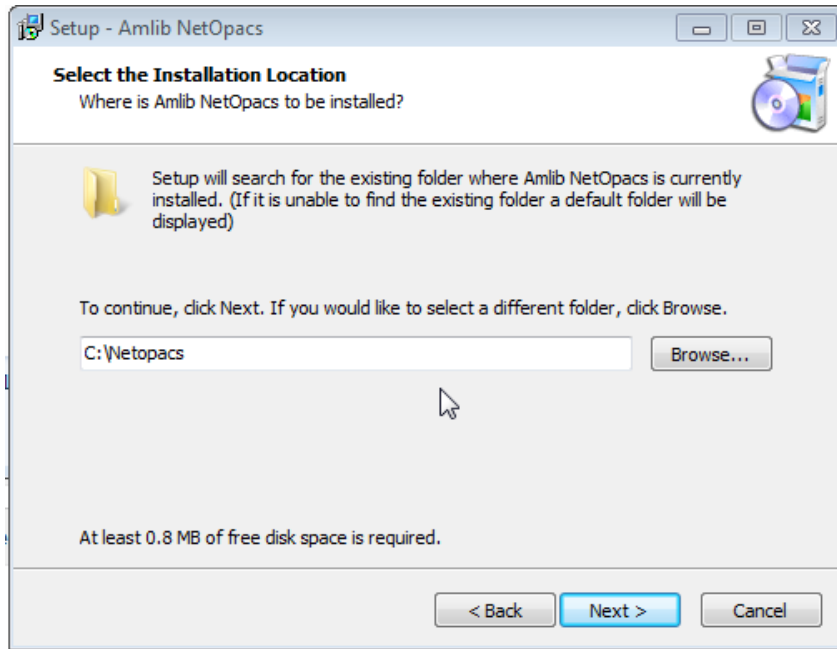### Step 2: Install the NetOpacs 5.4.1 Client Patch

*IMPORTANT: Please ensure that you have **full read/write** access to the **\NetOpacs** folder on your server (for example: **C:\NetOpacs**) and that you are logged in with Administrative Privileges.*

1. The *NetOpacs 5.4.1 Patch* installer is available on the OCLC Website, under Updates and Patches > NetOpacs:
   http://www.oclc.org/support/services/amlib/downloads-software-updates/version5-4/updates-and-patches.en.html
   (contact *Amlib* support if you require a login to this website)

2. Download the **NetOpacs541Patch.exe** and save it on your *Amlib* server

3. Double-click the **NetOpacs541Patch.exe** to launch the installation Wizard – the Setup – Amlib NetOpacs screen will open displaying the **Welcome** message:
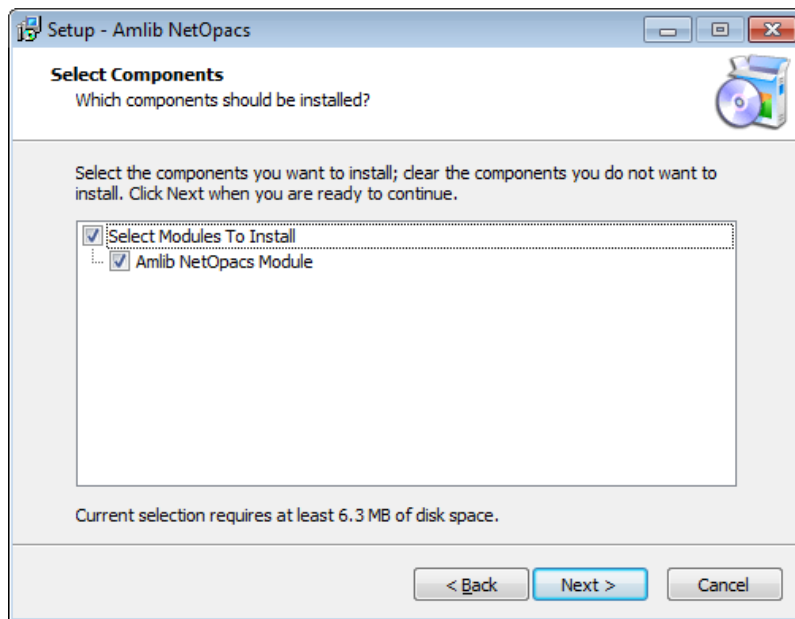

3. Click the **Next** button – the Installation Location window will be displayed

4. Setup will search for the existing folder where the *Amlib 5.3 NetOpacs* are currently installed (if it is unable to find the existing folder a default folder will display)
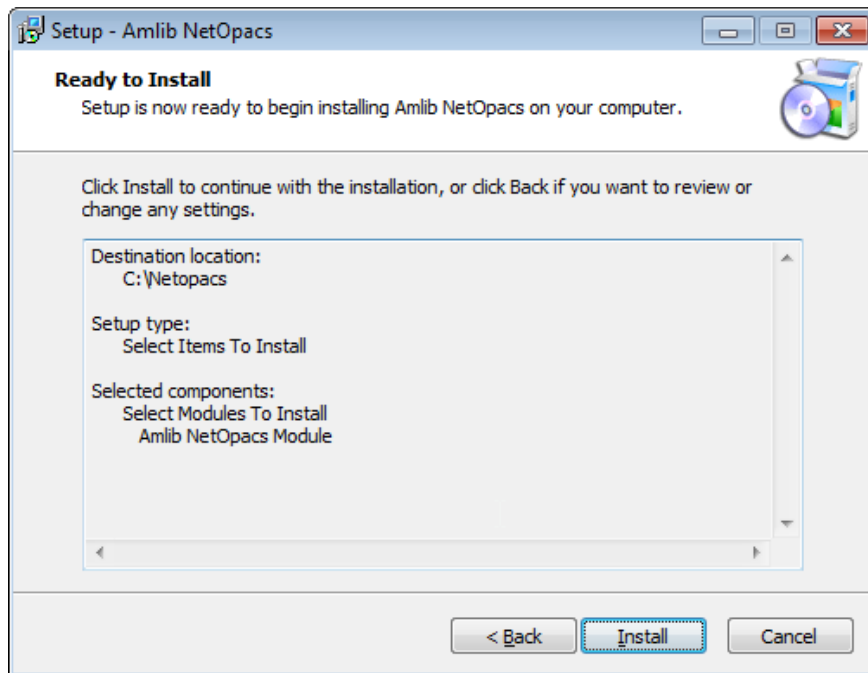
5. If the folder displayed IS NOT correct then click the **Browse** button to manually locate the location of the existing **\NetOpacs** folder

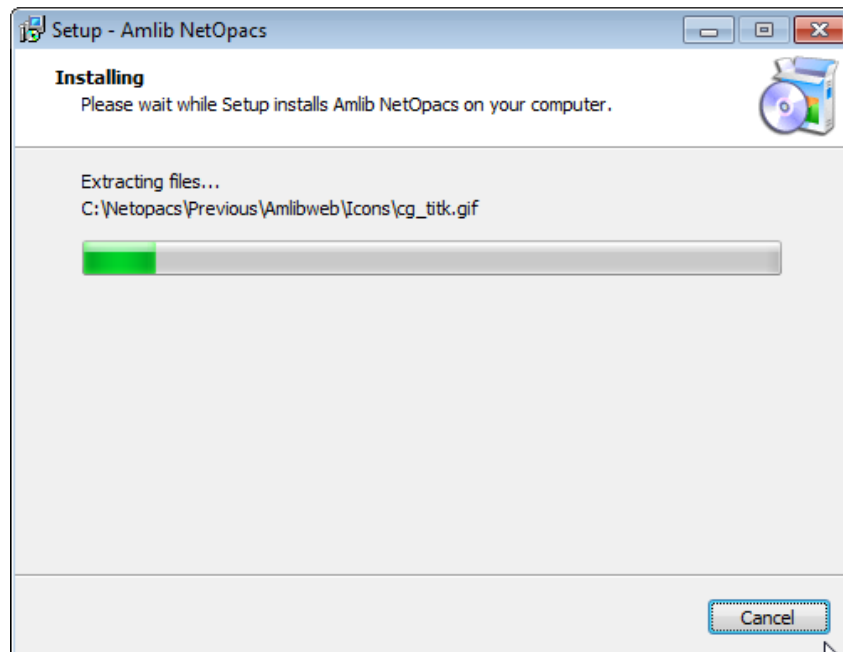6. Click the **Next** button – the Select Components window will display:

7. Choose which components should be installed:

   a. Select Modules To Install:

   - **Amlib NetOpacs Module**

8. Click the **Next** button – the Ready to Install window will display with a summary of the installation tasks to be performed:
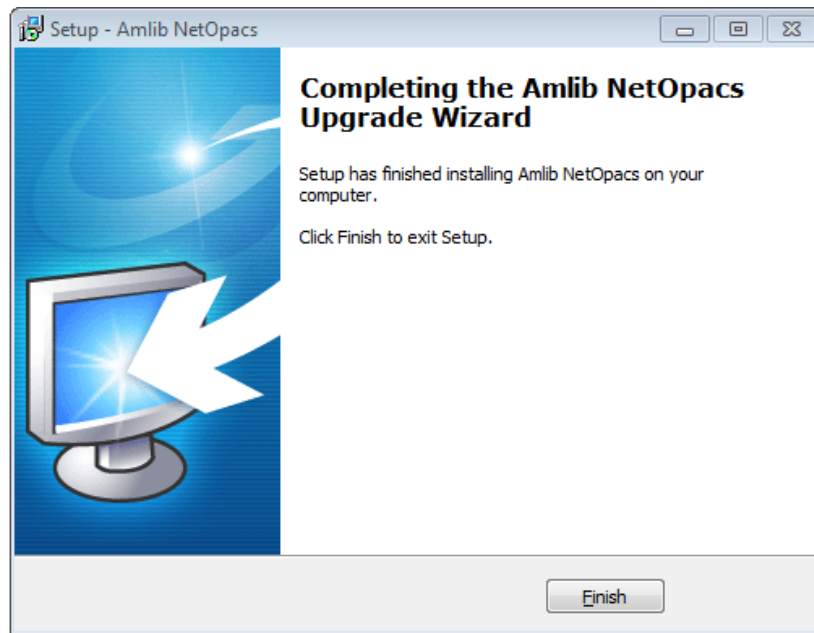
9. Click the **Install** button – the <u>Installing</u> window will display:

10. Select the **Yes** option and click the **Finish** button

11. The setup Wizard will close

12. Once the upgrade is complete, you will need to restart your computer/server –

Installation of the *Amlib 5.4.1 NetOpacs Patch* is now complete.

Notes

For libraries who have configured their web server with multiple *NetOpacs* installation folders on the one server (for example: have *NetOpacs* installed in **c:\Netopacs** and **c:\Netopacs2**) will need to repeat the upgrade steps 3 – 13 for each additional *NetOpacs* folder, remembering to change the name of the Installation Location at step 4.